



Park & Picnic Reservation Information (702) 455-8200

www.clarkcountynv.gov/parks



Clark County Parks & Recreation - Clark County, NV

Clark County Park Information

Park hours are 6:00 a.m. to 11:00 p.m., and all persons shall leave the park facility no later than 11:00 p.m. The Director of Parks and Recreation reserves the right to take necessary actions to protect public health and safety as related to usage of Clark County parks, facilities and programs.

Alcohol Sales

Persons or groups wishing to sell alcoholic beverages must have the approval of the Board of County Commissioners. Application for permission for such sale or barter must be made through the Director of Parks and Recreation at least sixty (60) days prior to the picnic. **NOTE:** The sale of alcoholic beverages requires a license under Clark County Code, Chapter 8.20. The sale of alcoholic beverages is strictly prohibited except in areas designated by the Director of Parks and Recreation.

Alcohol Consumption

Consumption of alcoholic beverages is strictly prohibited except in designated areas where a permit has been issued. It is prohibited to consume alcoholic beverages on roadways, parking lots, playgrounds, swimming pools, athletic fields, tennis courts and at youth events. **NO glass bottles allowed!**

Amplified Music

Approval of amplified music may be given by the staff when the park reservation is permitted. Excessively loud music from external or internal speakers or portable radios is prohibited. Clark County ordinance number 12.40.020 states that portable sound devices must not be loud enough to be heard from more than 75'.

Animals

The only animals allowed in parks are dogs and cats under control of handler and on a leash no longer than 6 feet. Any individuals engaging in or conducting animal shows, events or obedience schools must acquire permission from the Director of Parks and Recreation via a permit to schedule such events at any Clark County facility with the exception of Dog Fancier's Park.



For additional information
Please call (702) 455-8200
www.clarkcountynv.gov/parks

Cancellations and Refunds

Any changes to your reservation must be made to this office no less than 14 days prior to the reservation date to receive any form of refund. A refund in full will be issued if cancelled in person or in writing at least 30 days prior to reservation date. The General Refund criteria for a Reservation of picnic area, facility, or activity is canceled by individual or group: Less than 14 days prior = No Refund; 14 days prior = 50%; 21 days prior = 75%; 30 days prior = Full refund. Refunds will only be made when proper cancellation procedures are followed. Refunds may take up to 4-6 weeks to be processed. Clark County will refund the full amount if the event is canceled by our department for the full amount less any costs directly incurred by the department. A \$25.00 fee will be assessed to the issuer for all checks returned to the department for insufficient funds.

Concessions

The sale or bartering of goods, services, food and/or beverages is permitted only during a picnic reservation or Special Event with a permit. A concession fee applies : \$80 for a for profit vendor, and \$40 for non profit vendors. The type of vendor and the company name must be on the permit.

Firearms / Fireworks

The carrying of, possession or discharging of firearms, fireworks, rockets, or other similar items within any County facility or park without written approval from the Director of Parks and Recreation is prohibited.

Fishing

Sunset Park Lake is a nine-acre man-made lake and is the only lake operated by Clark County. The State of Nevada Department of Fish and Wildlife stocks the lake with trout in the cooler winter months, and catfish in the warmer summer months. A fishing license with trout stamp is required. Contact the Department of Wildlife for license information at 486-5127.

Overnight Camping

All County parks close at 11:00 p.m. Camping overnight within a Clark County park is prohibited unless authorized in writing by the Director of Parks and Recreation.

Reserved Areas

Park Use Request Forms (organized groups) will be processed under Clark County Code, Section 19.04.050. Any group that exceeds the estimated number of participants registered on the Park Reservation form may be assessed and billed the service charge difference. This may also be grounds for refusal of future permits. All groups will confine themselves to their reserved area except for recreational activities. Absolutely no park equipment may be moved into or removed from an area.

Special Equipment /Amusement Rides

Amusement rides and items such as bounce houses are permitted in reservable areas only. An insurance certificate from the company is required. The reservation office must have the insurance and company name no less than 3 days prior to the event. Water amusements are not allowed.

Tents

Staking of tents or canopies in Clark County parks is not permitted in any situation. Water barrels, sand bags or pole weights only.

Trash Receptacles

Reserved picnic areas must be left clean and all trash must be put in appropriate trash receptacles. If the picnic area is not left in acceptable condition, a cleaning/repair service charge will be assessed and billed to the responsible party.

Vehicle Traffic

No motor vehicles are allowed or permitted off roadways in the parks. Park users must provide alternative ground transportation (dolly or cart) to transport their picnic items to their reserved area. **No exceptions. The Speed Limit in the park is 15 MPH and is strictly enforced.** Parking is permitted only in designated areas.

After Hour Vehicles

Any vehicle left overnight in any County park is subject to citation(s) and may be towed at the owners expense.

**** NOTES:** All groups of 500 or more people are required to obtain trash receptacles and portable toilets; copies of receipts or paid invoices are required in the Sunset Office no later than 14 days prior to scheduled event date. Parks and Recreation reserves the right to request that groups of 500 or less people may also need trash receptacles and portable toilets according to the type of activity or event.

****All groups of 101 or more are required to have security.:**

101-250—2 guards required.

251-350—3 guards required.

351-450 4 guards required.

451 & over—4 guards + 1 for each additional 100 persons.

A copy of the security company's insurance and contract is required and must be obtained no later than 14 days prior to the event.

**** Insurance is required for special events, as well as bounce house companies, vendors, amusement services & security. Clark County requires a \$2,000,000 General Aggregate and \$1,000,000 for each occurrence. The certificate holder must read EXACTLY as follows:**

Clark County, NV

c/o purchasing & contracts division

500 S. Grand Central Pkwy 4th floor

Box 551217

Las Vegas, NV 89155-1217

CLARK COUNTY FIRE DEPARTMENT TENT PERMIT PROCESS

If you have any questions regarding any of the above tent/event guidelines, please contact the Clark County Fire Prevention Bureau at 455-7316.

A PERMIT TO ERECT A TENT IN A CLARK COUNTY PARK?

If your tent is in excess of 200 square feet (20' x 10'), or is a canopy in excess of 400 square feet (20' x 20'), you will need to obtain a tent permit from the Clark County Fire Department. In addition, you will also need an event permit. If you have contracted with a tent rental company licensed in Clark County, they will obtain information from you and make application for both the tent and event permits.

Information needed to obtain the event permit will be submitted to the Fire Department by the tent company. You will need to advise the tent company of your desired location in the park, type of event, location of seating/tables in relation to exiting, heating, cooling, and lighting arrangements, if any, and name/phone number of the event coordinator.

I OBTAINED MY TENT FROM SOURCES OTHER THAN A TENT RENTAL COMPANY. HOW DO I APPLY FOR MY TENT?

In this instance, you will need to follow the attached Clark County Fire Department Tent/Canopy Permit Requirements. Three sets of plans and applicable fees must be submitted to the Clark County Fire Department Plans check Division at 575 E. Flamingo Road, 2nd floor. All requirements must be addressed on the plans. You will be notified when the plans are ready to be picked up. If requested, the Fire Department will fax the application form to you.

WHAT ARE THE FEES?

Permit fees are charged on a per submittal basis. The basic fee for all permits is \$75. If the tent and event plans are submitted as one, there will be a \$75 fee.

DO I NEED AN INSPECTION?

Yes. Once your plans are approved and you have picked them up, please schedule an inspection prior to any occupancy of the tent by setting an appointment via the Clark County Fire Department website: <http://www.accessclarkcounty.com/fire/firedept.htm>. Approval must be completed before 3:00 p.m. the day prior to your desired inspection date. If the inspection is not conducted during normal business hours, overtime costs will be incurred.

I WILL HAVE MORE THAN ONE TENT AT MY EVENT. DO I NEED TO HAVE A PERMIT FOR EACH TENT?

One to ten tents for the same event submitted on one set of plans will be charged the basic fee of \$60.00 for the tent permit and the event permit. If the tent and event plans are submitted separately, there will be an additional \$60 charge for a total of \$120.

DO I NEED FIRE EXTINGUISHERS IN THE TENT?

Yes, you need fire extinguishers in the tent. Fire extinguishers must be located in the path of egress with no portion of the structure more than 75 feet from an extinguisher.

DOES THE TENT NEED TO BE FLAME RETARDANT?

Yes. The sidewalls, drops and tops of temporary membrane structures, tents and canopies shall be constructed of flame resistant material or shall be treated with flame retardant in an approved manner. Any decorative materials in or around the structure must be non-combustible or flame retardant. Certificates for flame retardant materials must accompany the plan submittal.

IS SMOKING ALLOWED UNDER THE TENT?

Smoking shall not be permitted in temporary membrane structures, tents and canopies or in adjacent areas where hay, straw, sawdust or other combustible materials are stored or used. NO SMOKING signs shall be conspicuously posted.

CAN I COOK IN THE TENT?

Outdoor cooking that produces spark or vapors shall not be performed within 20 feet of a temporary membrane structure, tent or canopy.

IS MY EXITING ADEQUATE?

Per the Uniform Fire Code, Article 32, the following exits are required:

Occupant load of 10 to 199 persons requires 2 - 6 ft exits.

Occupant load of 200 to 499 persons requires 3 - 6 ft exits.

Occupant load of 500 to 999 persons requires 4 - 8 ft exits.

Occupant load of 1,000 to 1,999 persons requires 5 - 10 ft exits.

Occupant load of 2,000 to 2,999 persons requires 6 - 10 ft. exits.

RESERVABLE CLARK COUNTY PARKS

Lone Mountain Park (NW)	4445 N. Jensen St.	(702) 455-1905
Mountain Crest Park (NW)	4701 N. Durango Dr.	(702) 455-1905
Mt. Edge Regional Park (SW)	7929 W. Mtns Edge Pkwy	(702) 455-7742
Paradise Park (SE)	4775 McLeod Dr.	(702) 455-7513
Red Ridge Park (SW)	7027 El Capitan Way	(702) 455-7742
Sunset Park (SE)	2601 E. Sunset Rd.	(702) 455-8200
West Flamingo Park (SW)	6255 W. Flamingo Rd.	(702) 455-7742
Whitney Park (SE)	5712 E. Missouri	(702) 455-7576

To inquire if an area is available on a specific date, call the number listed. All reservations must be made in person. Reservations for Lone Mountain and Mountain Crest Park are taken at Mountain Crest Center. Reservations for Red Ridge Park are taken at Desert Breeze Community Center. All other park reservations are taken at the facility located at the park where the picnic or event is to be held.



All other county park picnic areas are available first come, first serve. To access a complete list of Clark County parks and their amenities please visit our website at: www.clarkcountynv.gov/parks

In case of an after-hours emergency call the Clark County Park Police at 455-7532 or in the case of a life threatening situation call 911. For Metro Non-Emergency



